

- Name of Institution  
**Northwestern Connecticut Community College**

- Key Contact Person with email and phone

Rick Coutant [REDACTED]

- ReOpen Plan Components

### 1. Programs/departments to be opened

**Nursing** – This department plans to offer Drive-up skill validation. This is a skills-check as a follow up from the second half of the spring semester when we had to go online. Nursing students switched to a virtual simulator so the faculty would like to check their skills completed online.

The department is also working with Hartford Healthcare on a return to the clinical site at Charlotte Hungerford Hospital in Torrington starting in July. Please see Appendix A for the detailed plans from Hartford Healthcare that would apply to the clinical portion only.

**Veterinary Technology (Vet Tech)** – This department plans to offer two courses in August as make-up sessions from spring 2020. VET 205 covers veterinary clinical laboratory procedures including specimen collection, hematology, cytology, blood chemistry, urinalysis, and necropsy technique. VET 151 covers animal restraint, physical examinations, medical and surgical nursing techniques and emergency care.

**Emergency Medical Technician (EMT)** – This program was put on hold during the closing of the campus and would like to begin offering this course in July so we can begin to replenish the EMT talent pipeline. Successful completion of this course enables the EMT student to take the national written and state practical exams for certification. Successful completion of the national exam allows the student to get their Connecticut certification.

**Staff** – Departments will need to have some on-ground footprint.

- Offices will be scheduled based on need and social distancing requirements.
- All staff who report on-ground will be required to wear a facial covering at all times while in the building.
- Shared surfaces will be self-cleaned using available disinfecting wipes.
- Offices used will be cleaned daily by custodial staff.
- Shared or public areas will be disinfected daily after all areas are cleared of people.
- Any employee that is sick will be asked not to enter any building, and report their health status to the COVID-19 coordinator for follow-up. Resources will be provided to help that employee seek any medical or care services necessary.

### 2. Proposed timeframe

**Nursing** – July 1 (clinicals at Charlotte Hungerford Hospital, July 15 for Skills validation)

**Vet Tech** – August 3

**EMT** – July 15

**Staff** – March 13 – level 1 (essential) employees only.

3. Total number of students, faculty, and staff to be on campus during this Phase.

**Nursing** – 27 students, 4 faculty, 1 staff

**Vet Tech** – 16 students, 2 faculty, 2 staff

**EMT** – 20 students, 2 faculty

**Staff:** 10-15 staff members, depending on need.

Departments:

- Administration
- Maintenance
- Custodial
- Information Technology
- Continuing Education/Workforce Development

4. Plan to maintain 6 feet of social distance on campus in classrooms, labs, dining facilities, and other common areas.

**Nursing** – Faculty plan to set up a "Drive-up" skill validation day with the nursing students. It would be outside in the Arts and Science Building (ASB) parking lot, and students would come individually to a station with an instructor to validate their skills. The students would not have access to the building, however, the faculty would need access to the ASB 117 & 118 labs (and restrooms) to retrieve equipment and supplies.

The plan is to divide the students into two groups and have one group of students and two instructors on two different days, in order to minimize contact. PPE will be worn by all students. Masks will be worn at all times and face shield will be worn when social distancing cannot be done.

**\*In the ASB parking lot**

- Run the validations on two different days
- Two different faculty members for each day
- 14 students validated on one day, 13 students validated on the other
- One faculty member per validation station
- Students sign up for validation times - can space out every 35 minutes to ensure maximum time that the previous student would have taken to complete the skill and that the previous student is complete with their validation
- Students wait in their cars and can text them when they are able to come forward for their validation
- Facial coverings (masks) will be worn at all times.

**\*Foley Catheter Validation**

- Mannequin will need to be set up in parking lot on table under a tent
- Students use the Foley catheter from their nursing kit- will bring from home
- 1 student/1faculty member
- Student demonstrates skill of inserting a Foley catheter
- Estimated time to complete: 15-30 minutes per student
- Would be able to keep 6 feet distance during skill validation

### **\*IV administration validation**

- IV pole set up under tent in parking lot
- Students can use IV fluid bags/tubing from home kit
- 1 student/1faculty member
- Student demonstrates correctly calculating drip rate in hanging a secondary IV bag and also correctly setting up a primary and secondary IV set up
- Estimated time to complete: 15-30 minutes per student
- Would be able to keep 6 feet distance during skill validation

**Vet Tech** – VET 205 can maintain social distance at all times by rotating 6 students through the clinical lab. VET 151 cannot maintain social distance as the curriculum involves blood draws other close proximity procedures on live animals. In many cases, it involves two students in close proximity. For example, one student to restrain the animal and the other student to draw the blood. Masks will be worn at all times and goggles or face shields will be worn when social distancing cannot be done. Enough gowns and gloves are currently in the Joyner Health Science building for summer sections of Vet Tech.

**EMT** – We will cap the class at 20 and using the auditorium for lecture will work. We plan to have 2 instructors on and use both Allied Health classrooms in Joyner to split the class into 10 per room for clinical portions.

There are some parts of the class that cannot be socially distanced; however, such as CPR and Medical stations. PPE will be provided to all students. Mask will be worn at all times and face shield will be worn when social distancing cannot be done. One face shield would last a student for the duration of the program, while each student would need one surgical mask per class day and 4-5 pairs of gloves for every clinical class as they would have to change gloves at each station.

5. Plan for cleaning regimen in accordance with relevant State and CDC guidelines (office, lab, and restaurant guidelines as applicable)

Northwestern CT Community College will follow the guidance provided by the CDC for Higher Educational institutions: <https://www.cdc.gov/coronavirus/2019-ncov/community/colleges-universities/index.html>

- Daily disinfection of the areas used will be performed by custodial services after all participants have left the classroom or office.
- As students and employees use shared equipment, there will be additional need to disinfect during class or work time. Disinfecting wipes will be provided to wipe down any shared equipment between users.
- Equipment that uses breath (CPR mannequins, respiratory equipment, intubation apparatus, etc.) will not be reused by others.
- Additional equipment such as electrostatic fogging disinfection sprayers or other equipment will be purchased and used to reduce the time between uses of shared areas.
- Disinfecting wipes will be provided in all shared areas
- Hand sanitizer will be provided in all public areas
- Masks will be required of all people in all buildings at all times.

**EMT Note:** ‘we need "non-caustic" disinfecting agents so we don't destroy the more sensitive equipment.’ Recommendation was to use VIREX II 256, an EPA approved Quaternary Ammonium-based disinfectant – time to contact after application: 10 minutes.

**Vet Tech Note:** The x-ray room is small and in addition to a lack of social distancing, students will have to share the lead aprons and goggles, which will have to be cleaned, between uses. Disinfecting wipes will be provided for self-disinfection between uses.

6. Plan to monitor the health of those on campus
  - Northwestern CT Community College will ask all students and employees to contact the COVID-19 coordinator if they present [symptoms](#).
  - Self-reporting of symptomatic individuals will be the initial step in determining any campus exposure.
  - All symptomatic individuals will be asked to leave the campus immediately if possible. If unable to leave, the individual will be brought to the Greenwoods multipurpose room and isolated from others until transportation can be arranged.
  - If the symptomatic individual is medically unable to travel, emergency medical services will be called to transport the individual to an urgent care facility.
  - Individuals who report as symptomatic (PUI or Persons Under Investigation) will be documented by the COVID-19 coordinator and contact tracing will be performed.
  - Symptomatic individuals (PUI) will be asked to quarantine themselves, and will be given resources to seek medical attention, testing and other care-based services as needed.
  - People who have had close contact to the symptomatic individual (PUI) will be asked to self-isolate for 14 days from the time of contact with PUI.
  - All PUI and contacts will be interviewed to determine the extent of exposure and documented. That documentation will be shared with the regional COVID-19 coordinators and public health officials as part of the CDC contact tracing protocols in order to reduce the spread of the virus in the community.
  
7. Plan to contain the spread of the virus in the event that students, faculty, or staff become infected.
  - When an individual is reported as symptomatic, the COVID-19 coordinator will put into action the COVID-19 response procedure per the CDC guidelines.
  - All symptomatic individuals will be asked to leave the campus immediately if possible. If unable to leave, the individual will be brought to the Greenwoods multipurpose room and isolated from others until transportation can be arranged.
  - If the symptomatic individual is medically unable to travel, emergency medical services will be called to transport the individual to an urgent care facility.
  - Individuals who report as symptomatic will be documented by the COVID-19 coordinator and contact tracing will be performed.
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8. Plan to shut down in the event of an outbreak.
  - If an outbreak occurs, Northwestern CT Community College Administration will consult with CSCU Administration to close the campus as soon as possible to prevent the spread of infection.

- All individuals on campus during the infectious period will be asked to self-isolate and report any health status changes to the COVID-19 Coordinator.
- The COVID-19 Coordinator will perform contact tracing with all persons under investigation (PUI) to help those affected get the resources necessary to stop the spread of the virus in the community.
- Data gathered will be shared with regional COVID-19 coordinators and public health officials to inform community action plans.
- Students and employees will be notified of any campus closure. Notification will include contact information for the COVID-19 coordinator to report any symptoms so that individuals can be given resources to get help and reduce the spread of the virus.